

BOF Special Meeting

Time: Apr 26, 2021 08:15 PM or Immediately Following Budget Referendum

Join Zoom Meeting

<https://us02web.zoom.us/j/88432526665?pwd=TIINMnMyUVE2Z3luYXBxdUplSWFuUT09>

Or dial in: +1 (929) 205-6099

Meeting ID: 884 3252 6665

Passcode: 524223

**TOWN OF GRANBY
BOARD OF FINANCE
15 North Granby Road
Granby, CT 06035**

The Granby Board of Finance will hold a special meeting on Monday, April 26, 2021, 8:15 p.m. or immediately following the Budget Referendum, Town Hall Meeting Room or via Zoom.

AGENDA

BUSINESS

1. Approve Minutes from Previous Meeting
2. Statement of Accounts
3. Establish the Mill Rate for Fiscal Year 2021-22/Further Discussion on Budget Changes if Needed
4. Consideration of Additional Appropriation from the Recreation & Leisure Services Fund
5. Confirm Date of Next Meeting
6. Adjournment

Distribution: Town Clerk, BOE, BOF, BOS, Town Manager, Town Treasurer, Recording Secretary, Finance Officer, Supt. of Schools, BOE Bus. Mgr., Library, Press

**TOWN OF GRANBY
BOARD OF FINANCE
PUBLIC HEARING MINUTES
April 12, 2021**

PRESENT: Michael Guarco, Chairman; Kelly Rome, Vice Chairman; William Kennedy; Frederick Moffa and James Tsaptsinos; Sarah Thrall, BOE Chairman, B. Scott Kuhnly, First Selectman

OTHERS PRESENT: William F. Smith, Jr., Town Manager; Kimi Cheng, Administration Finance Officer; Anna Robbins, BOE Business Manager; Sally King, BOS Vice Chairman; Mark Neumann, BOS; Edward Ohannessian, BOS; Glenn Ballard, BOS; Kirk Severance, Director of Public Works

OTHERS VIRTUALLY: Alfred Wilke, BOF; Jordan Grossman, Superintendent of Schools; Joel Faria, Deputy Director of Public Works; Abigail Kenyon, Director of Community Development; Sonja Smith and Laura Wolfe Registrars of Voters

CALL TO ORDER:

The Public Hearing was called to order by Chairman Michael Guarco at 7:00 p.m.

OPENING STATEMENT

M. Guarco provided an opening statement, introduced the members of the panel and reviewed the budget process. The goal of the FY21-22 budget was to again keep the mill rate flat as it has been the past two years. Final budget proposals from the Town and Board of Education were combined to be presented at the Public Hearing. The operating budget increases for FY21-22 are 2.52% for the municipal budget and 3.56% for education. The combined operating and capital budget increase is 2.29% to which the Board of Finance recommended the addition of a transfer of \$2M from the General Fund to OPEB (Other Post Employment Trust Fund) to earn a higher investment return.

BOARD OF SELECTMEN PRESENTATION:

First Selectman B. Scott Kuhnly provided an overview of the Board of Selectmen process to develop the budget and thanked all those involved in the process in such a challenging year. The Board of Finance set budget guidelines for FY22 at less than a 2.52% increase for municipal operations and less than 3.6% for education operations and a 0% increase in the mill rate. In developing the budget the Board of Selectman must ensure that all state-mandated services are funded. For example, the Town must have a Town Clerk, Assessor and Tax Collector as well as provide for certain planning, inspection, and enforcement requirements. The budget must meet the debt and contractual obligations of the Town. The BOS strives to maintain current town services and assets owned by the Town including buildings, roads and bridges. However, the proposed budget does not meet all the needs reviewed during the workshops. The budget must also anticipate what the future needs of the Town may be.

The total FY21-22 Proposed Budget is \$50,713,210 of which \$15,529,704 is for municipal services including capital and debt services, \$33,183,506 for education and \$2,000,000 for a transfer to OPEB Trust Fund.

The municipal budget is broken down as follows:

- Administration is 31% of the budget, up 2.9% from last year for a total of \$4.8 million. This category includes the Town Manager's Office, finance, legal services, benefits, Town Clerk and Probate, election services, support for boards, tax collection, environment, insurance and community development. Healthcare and pension benefits are increasing.
- Personal & Property Protection is 19% of the budget, up 3% from last year for a total of just over \$2.9M.
- Public Works & Environment is 21% of the budget, up 1.8% from last year for a total of \$3.25M. The DPW budget includes general maintenance, roads, bridges, structures, town buildings, playing fields, parks, solid waste and recycling.
- Libraries, Recreation & Social Services is 7% of the budget, up 1.7% from last year for a total of \$1M. The budget includes library services, recreation, social services, senior center, youth services and support for community events.
- Capital Budget is 12% of the budget, up 5.7% from last year for a total of \$1.85M.
- Debt Services is 10% of the budget, down 21.31% from last year for a total of \$1.6M. The decrease is due to the town starting to pay off old debt.

S. Kuhnly noted the following highlights:

- Contingency and Reserves was increased by \$75,200 in anticipation of a real estate contract fee and demolition costs.
- Health plan with stop loss insurance is \$1.6M which is an increase of \$53,493.
- IT Operations was increased by \$16,500.
- Insurance increased by \$12,849, which includes a 2.4% increase in liability and a 3% increase in workers comp.
- Solid Waste & Recycling Collection increased per contract by \$16,830 and the Mid-CT Tip Fees show a significant increase of \$28,000 due to an increase from \$91/ton to \$105/ton.

The transfer of \$2M to the OPEB Trust Fund is a one-time transfer from the General Fund to prefund FY23-FY26 actuarial determined contributions for the OPEB liability. The long-term expected rate of return on the transfer to the OPEB Trust Fund is 6%. As of 6/30/20 the Net OPEB Liability is \$8,959,213 and the funded portion is 20.50%.

The total Municipal Budget is \$15,529,704 which is a 0.3% reduction from last fiscal year.

The following were not funded by this budget: An additional police officer; an additional maintainer in Public Works, a deputy position in the Finance Department; and other open items of concern including IT and snow overtime.

Over the next couple of years the cuts and uncertainty by the State of Connecticut and the Governor's budget continue to place the Town fiscally strained. In FY21-FY22 the level of funding of the largest grant received from the State, the Education Cost Sharing Grant (ECS) remains the same at \$5.2M. Police dispatch services decreased by \$15,000 when East Granby cancelled its dispatch service agreement with the Town.

First Selectman Kuhnly concluding by stating that this budget attempts to meet the expectations of residents in an efficient, cost effective way while anticipating and planning for future needs.

BOARD OF EDUCATION PRESENTATION:

Sarah Thrall, Chairman of the Board of Education presented the FY21-22 budget and began by thanking the Board of Finance and all those involved in the budget process. The BOE budget is responsive to the needs of the students and fiscally responsible with an increase of 3.56% increase which is below the Board of Finance guideline of 3.6%. Ms. Thrall reviewed the vision, mission and goals of the Granby Public Schools and the new goals of the Board of Education as well as the budget priorities. Enrollment has increased as families move to town due to the top-performing school system. The schools are one of the few in the state that have been fully-open since September with little to no modification in the schedule.

The BOE Operating Budget for FY21-22 is \$33,183,506 which represents an increase of 3.56%. Quality and Diversity adds \$1,056,942 and the Small Capital Fund is \$1,000,000 for a total appropriation request of \$35,240,448. The majority of the budget is Salaries and Benefits for Regular and Special Education.

Ms. Thrall noted the following highlights of the budget:

- Responsive to the needs of the District during the pandemic.
- K-5 Special Education Instructional Coach.
- CT Teacher Residency Program that is specifically recruiting minority teachers to work in the Granby Public School System.

Highlights of the \$1M Small Capital Fund include:

- Transportation \$ 211,784
- Building Maintenance \$ 410,368
- Furniture & Equipment \$ 73,878
- Technology \$ 303,970

The following pandemic-related expenses were not included in the budget since the BOE does not know what will be mandated for the next school year. These items could potentially increase the budget by 1.8%.

- Cleaning supplies \$ 60,000
- Custodial Staff \$ 285,250
- Remote programming TBD

PUBLIC COMMENT

Don Wilmot, 32 Spring Glen Drive, thanked the volunteers on the Board of Selectmen, Board of Finance and Board of Education. Mr. Wilmot commended the boards for balancing the financial stress of taxpayers and the need to provide services to the town. He supports the transfer of the \$2M from the General Fund to the OPEB Trust Fund to improve the return.

David Schupp, 64 Higley Road, echoed the sentiments of Mr. Wilmot and applauded the leadership of the boards. Mr. Schupp supports the transfer of the \$2M from the General Fund to the OPEB Trust Fund.

Nelson Toussaint, 279 Granville Road, commended the Board of Education and the Superintendent for keeping the schools fully functioning. Mr. Toussaint questioned the need to prepay an expense five years out that has always been paid out of the operating budget in lieu of giving the taxpayers a 5% tax reduction in this year. He asked the board to reconsider the transfer.

ADJOURNMENT

Chairman Michael Guarco closed the Public Hearing at 7:42 p.m.

Respectfully submitted,



Betsy Mazzotta
Recording Secretary

**TOWN OF GRANBY
BOARD OF FINANCE
SPECIAL MEETING MINUTES
APRIL 12, 2021**

PRESENT: Michael Guarco, Chairman; Kelly Rome, Vice Chairman; William Kennedy, Frederick Moffa and James Tsaptsinos

PRESENT VIRTUALLY: Alfred Wilke

OTHERS PRESENT: William F. Smith, Jr., Town Manager; Kimi Cheng, Administration Finance Officer; Anna Robbins, BOE Business Manager; Sarah Thrall, BOE Chairman; B. Scott Kuhnly, First Selectman; Sally King, Vice Chairman BOS; Mark Neumann, BOS; Edward E. Ohannessian, BOS; Kirk Severance, Director of Public Works

OTHERS VIRTUALLY: Jordan Grossman, Superintendent of Schools; Joel Faria, Deputy Director of Public Works; Abigail Kenyon, Director of Community Development; Sonja Smith and Laura Wolfe, Registrars of Voters

CALL TO ORDER:

The Special Meeting of the Board of Finance was called to order by Chairman Michael Guarco at 7:44 p.m.

1. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING:

ON A MOTION by J. Tsaptsinos, seconded by A. Wilke, the Board voted (6-0-0) to approve the meeting minutes of March 29, 2021 as written.

2. CONSIDERATION OF ACTION ON THE 2021- 2022 ANNUAL TOWN BUDGET TO BE VOTED ON APRIL 26, 2021:

Chairman Michael Guarco asked the board members to comment on the action and all supported moving forward with the budget. A. Wilke and M. Guarco discussed the long term prudence of the OPEB transfer. Board members have heard positive feedback on the budget. M. Guarco commented that there has been very little public participation and comment.

ON A MOTION by A. Wilke, seconded by J. Tsaptsinos, the Board voted unanimously (6-0-0) to present the budget as discussed today to the referendum and approve it as presented.

3. CONSIDERATION OF AUDITOR APPOINTMENT FOR FY20-21 AUDIT

ON A MOTION by J. Tsaptsinos, seconded by A. Wilke, the Board voted unanimously (6-0-0) to appoint the firm of CliftonLarsonAllen, LLP as the independent auditors to perform the Town of Granby audit for FY20-21 at the same rate.

4. DATE OF NEXT MEETING:

The next Board of Finance meeting is scheduled on Monday, April 26, 2021 at 7:30 p.m. or after the budget referendum.

5. ADJOURNMENT:

ON A MOTION by A. Wilke, seconded by F. Moffa, Board voted unanimously (6-0-0) to adjourn the meeting at 7:54 p.m.

Respectfully submitted,

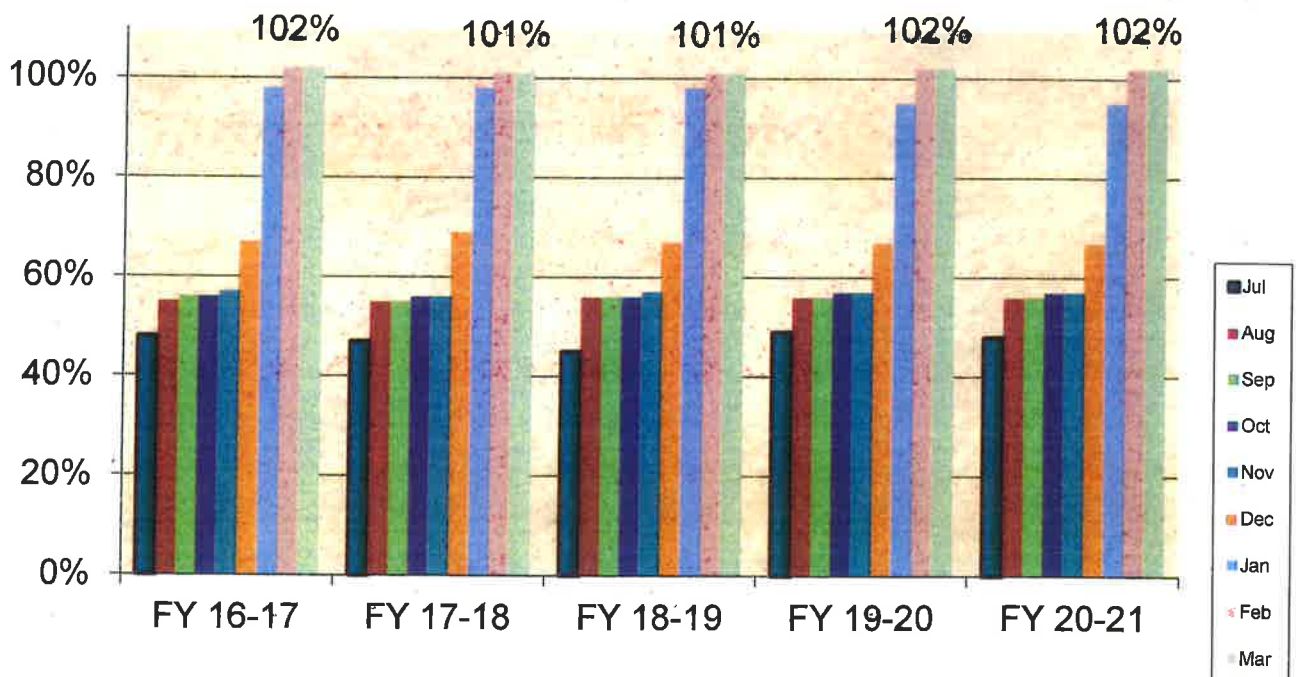


Betsy Mazzotta
Recording Secretary



**BUDGET OPERATIONS
MARCH 2021**

CURRENT YEAR TAX COLLECTION DATA



**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2021**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS
41010 Current Year Taxes	38,931,847	39,635,097	(703,250)	102%	Pymts. Due - July & Jan.
41020 Prior Years Taxes	220,000	223,969	(3,969)	102%	
41040 Interest & Liens	120,000	100,972	19,028	84%	
41060 Auto Supplement	350,000	380,147	(30,147)	109%	Billed - December
Property Taxes	39,621,847	40,340,184	(718,337)	102%	
43170 Spec Ed / Excess	503,911	407,937	95,974	81%	Pymts. Due - Feb. 75% - June Bal.
43200 Educ Cost Sharing	5,278,314	2,639,158	2,639,156	50%	Pymts. Due - Oct. 25% - Jan. 25% - Apr. Bal.
43590 Tuition - Other Towns	1,013,848	307,385	706,464	30%	School Bills for Activity
State Education Total	6,796,073	3,354,480	3,441,594	49%	
43110 Veterans Exempt GT	3,000	3,272	(272)	109%	By Assessor Appl. In Aug but receive Pymt. In Dec.
43120 Misc - State	35,332	773	34,560	2%	Pymt. Due - June
43130 Telecommunications	14,000	15,867	(1,867)	113%	Pymt. Due - April
43310 State Owned Property	1,061	1,061	0	100%	Pymt. Due Oct.
43320 SS Dist Tax Relief	1,000	1,501	(501)	150%	Pymt. Due - Dec.
43340 E911 PSAP Grant	22,500	25,405	(2,905)	113%	Paid Qtrly. - Sept., Dec., Mar., & June (\$8,468.25/Qtr)
State Municipal Total	76,893	47,878	29,015	62%	
Intergovernmental Revenue	6,872,966	3,402,358	3,470,608	50%	
43615 Town Clerk Fees	200,000	283,260	(83,260)	142%	Statutory Collections
43620 Planning & Zoning	5,000	5,308	(308)	106%	Application Permit Fees
43630 Zoning Bd of Appeals	300	485	(185)	162%	Application Permit Fees
43640 Building Permits	150,000	184,573	(34,573)	123%	Building Permit Fees
43660 Inland Wetlands	2,000	2,726	(726)	136%	Permit/Appl. Fees
43670 Short Term Investments	80,000	59,496	20,505	74%	
43680 Rents	20,000	15,080	4,920	75%	Drummer, Freshies, School Rental
43690 Sale Maps & Ordinances	100	155	(55)	155%	
43700 Snow Plow & Grading	6,000	7,464	(1,464)	124%	Private Roads
43710 Photocopying	500	153	347	31%	
43715 Open Farm Day	2,500	0	2,500	0%	

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2021**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS
43740 Dispatch Services	31,000	31,000	0	100%	Police Bill For Dispatch Services
43745 Hay Rentals	10,000	13,861	(3,861)	139%	Haying - \$10,000
43760 Library	8,000	1,088	6,912	14%	Book Fines, Trust Investment
43770 Contract - Bldg. Inspection	10,100	7,575	2,525	75%	Bldg. Dept. Bills Qtrly For Services
43790 Driveway Permits	200	280	(80)	140%	New Const. Activity
43800 Police Photo/Lic/Permits	8,000	16,834	(8,834)	210%	
43840 Returned Check Fee	100	40	60	40%	
43990 Pay For Participation	54,000	24,312	29,688	45%	Received from BOE
					CIRMA rebate (11,702); Election Grant (7,770); CCM rebate (3,327.50); Reim. For post damage (1,106.67); Lightning strike claim (10,308.43); CTCL Grant (5,000); CRF Grant (112,277.31); CRF Grant
46038 Miscellaneous	38,332	312,308	(273,976)	815%	for BOE FY20 Exp (134,296.41)
Local Departmental Revenues Total	626,132	965,998	(339,866)	154%	
43980 CNEF Fund	60,728	60,728	0	100%	
43950 Transfer-in Fund Bal.	444,000	444,000	0	100%	
43955 Additional Appropriations	130,273	130,273	0	100%	For Settlement, STEAP project, and FVHD additional funding request
Transfers In Total	635,001	635,001	0	100%	
Local Dept. Rev. & Transfer In Total	1,261,133	1,600,999	(339,866)	127%	
General Fund Revenues	47,755,946	45,343,541	2,412,405	95%	

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2021**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS
1001	General Administration	428,220	314,115	92,830	21,275	95%	
1003	Legal Services	25,000	14,094	8,085	2,821	89%	
1005	Fringe Benefits	2,755,815	2,430,573	156,906	168,336	94%	Payment to Health Fund in Aug Will submit Election Grant Appropriation Agenda
1007	Town Clerk Operations	160,095	121,331	38,804	-39	100%	
1009	Probate	4,350	4,327	0	23	99%	
1011	Contingency & Reserve	274,578	97,781	24,379	152,417	44%	
1013	Election Services	44,915	34,233	5,753	4,929	89%	
1015	Boards, Reg. Prog. & Staff Dev.	68,588	52,524	1,592	14,472	79%	
1017	Revenue Collections	128,464	88,866	23,759	15,839	88%	
1019	Property Assessment	187,056	138,190	36,404	12,462	93%	
1021	Finance Management	330,386	245,940	65,698	18,749	94%	
1023	Insurance	357,550	330,217	7,326	20,007	94%	
General Government		4,765,017	3,872,190	461,536	431,291	91%	
2001	Building Inspection	156,480	105,576	35,816	15,088	90%	
2003	Fire Prevention	346,834	254,856	86,793	5,185	99%	
2005	Emergency Management	6,800	6,663	137	0	100%	
2007	Health Services	159,039	134,889	9,150	15,000	91%	
2009	Police Dept Administration	348,000	255,371	81,328	11,301	97%	
2011	Police Oper. & Communications	1,817,164	1,279,806	404,338	133,019	93%	
Pers. & Prop. Protection		2,834,317	2,037,160	617,563	179,594	94%	
3001	Public Works Administration	199,030	145,902	47,696	5,432	97%	
3003	General & Equipment Maint.	1,383,210	929,974	304,494	148,742	89%	
3005	Solid Waste & Recycling	894,100	572,494	307,069	14,537	98%	
3011	Planning & Engineering	34,400	15,941	17,089	1,371	96%	
3013	Infrastructure Maintenance	682,812	428,203	194,170	60,438	91%	
Public Works & Env.		3,193,552	2,092,515	870,518	230,520	93%	

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2021**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS
4001	Library Services	560,300	364,392	108,778	87,130	84%	
4003	Social-Senior-Youth-Services	352,240	146,823	57,108	148,309	58%	
4005	Recreation Administration	95,200	73,162	21,949	89	100%	
4009	Community Support	3,000	0	0	3,000	0%	
	Lib., Rec., & Soc. Services	1,010,740	584,377	187,834	238,528	76%	
6001	Capital Improvement	1,818,695	1,818,695	0	0	100%	
7001	Debt Service	2,089,875	2,066,604	0	23,271	99%	Payable in August and February; Refunding
	Capital & Debt Service	3,901,570	3,885,299	0	23,271	99%	bond issuance cost
	Town Section	15,712,196	12,471,542	2,137,451	1,103,204	93%	
8001	Board of Education	32,043,750	21,788,301	0	10,255,449	68%	
	Board of Education	32,043,750	21,788,301	0	10,255,449	68%	
	General Fund Expenses	47,755,946	34,259,843	2,137,451	11,358,653	76%	

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
March 31, 2021

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	March 2021 Forecast	Change from Last Month Forecast
Certified Salaries:								
Administration	1,725,527	1,313,053	395,453	1,708,506	17,021	99.01%	4,443	0
Regular Education	10,843,343	6,671,954	3,938,557	10,610,511	232,832	97.85%	160,686	2,042
Special Education	1,817,977	1,234,355	643,394	1,877,748	(59,772)	103.29%	(68,272)	2,008
Total	14,386,846	9,219,362	4,977,404	14,196,765	190,081	98.68%	96,857	4,050
Substitute/Tutor/Support Salaries								
Substitutes	8,000	4,049	0	4,049	3,951	50.61%	2,000	0
Sped Support (Speech, O. T. & P. T.)	446,287	308,823	127,050	435,873	10,414	97.67%	10,413	184
Tech Support	243,417	182,315	61,162	243,477	(60)	100.02%	(60)	(1)
Tutors - Regular Education	36,329	17,771	6,077	23,848	12,481	65.64%	7,199	1,468
Tutors - Special Education	21,583	17,984	0	17,984	3,599	83.32%	312	1,096
Total	755,616	530,942	194,289	725,230	30,386	95.98%	19,865	2,747
Teaching Assistant Salaries:								
Regular Education TA	303,433	223,599	96,704	320,303	(16,870)	105.56%	(16,870)	(4,763)
Special Education TA	1,158,928	742,001	326,669	1,068,671	90,257	92.21%	88,500	9,265
Total	1,462,361	965,600	423,374	1,388,974	73,387	94.98%	71,630	4,502
School Secretaries' Salaries								
	638,886	457,249	178,000	635,249	3,637	99.43%	(279)	1,804
Central Office Salaries								
	556,894	409,506	154,535	564,040	(7,146)	101.28%	(9,151)	(128)
Custodial & Maintenance Salaries								
	1,319,033	1,075,058	388,105	1,463,163	(144,129)	110.93%	(163,121)	29,167
Bus Monitors								
	0	35,290	29,206	64,497	(64,497)		(69,444)	0
Total Salaries	19,119,636	12,693,006	6,344,911	19,037,918	81,718	99.57%	(53,643)	42,142
Employee Benefits								
	5,296,197	4,058,609	1,174,794	5,233,403	62,794	98.81%	(40,000)	(3,705)
Total Salaries & Employee Benefits	24,415,833	16,751,615	7,519,706	24,271,321	144,512	99.41%	(93,643)	38,437

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
March 31, 2021

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	March 2021 Forecast	Change from Last Month Forecast
Purchased Services:								
Instructional Purchased Service	552,019	349,905	108,310	458,216	93,803	83.01%	(38,935)	(18,935)
Administration Purchased Service	439,293	302,903	171,764	474,667	(35,374)	108.05%	(56,422)	(41,910)
Maintenance Purchased Service	101,483	45,638	21,378	67,016	34,467	66.04%	0	0
Total	1,092,794	698,445	301,452	999,898	92,897	91.50%	(95,357)	(60,845)
Legal Services	55,000	32,114	18,923	51,037	3,963	92.79%	0	0
Repairs & Maintenance:								
Instructional Repairs & Maintenance	74,599	41,669	1,458	43,127	31,472	57.81%	5,000	0
Administration Repairs & Maintenance	8,500	0	0	0	8,500	0.00%	4,000	0
Maintenance Repairs & Maintenance	434,698	267,637	73,887	341,525	93,173	78.57%	0	0
Total	517,797	309,307	75,345	384,652	133,145	74.29%	9,000	0
Transportation:								
Transportation Regular Education	907,393	540,422	337,663	878,085	29,307	96.77%	30,508	0
Transportation Special Education	704,616	223,288	329,462	552,750	151,865	78.45%	154,926	10,061
Transportation Vocational Tech	89,268	34,690	45,984	80,673	8,595	90.37%	10,818	0
Total	1,701,276	798,400	713,109	1,511,509	189,767	88.85%	196,252	10,061
Insurance Property & Liability	102,700	100,566	0	100,566	2,134	97.92%	0	0
Communications	91,781	58,186	15,380	73,566	18,215	80.15%	5,000	0
Tuition:								
Tuition Special Education	1,469,896	906,533	746,787	1,653,319	(183,424)	112.48%	(164,051)	19,372
Tuition Adult Education	11,967	10,016	0	10,016	1,951	83.70%	1,951	0
Total	1,481,863	916,549	746,787	1,663,335	(181,473)	112.25%	(162,100)	19,372
Conference & Travel Expense	73,131	12,885	5,056	17,941	55,190	24.53%	25,000	10,000

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
March 31, 2021

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	% Enc/Exp	March 2021 Forecast	Change from Last Month Forecast
General Supplies:								
General Supplies Regular Education	317,570	191,054	62,007	253,061	64,509	79.69%	25,000	10,000
General Supplies Special Education	27,316	17,292	8,666	25,958	1,358	95.03%	0	0
General Supplies Administration	80,976	44,191	17,500	61,691	19,285	76.18%	10,000	10,000
General Supplies Maintenance	141,372	98,949	5,135	104,084	37,288	73.62%	0	17,000
Total	567,234	351,486	93,308	444,794	122,440	78.41%	35,000	37,000
Electricity	409,049	245,887	152,676	398,563	10,486	97.44%	10,000	(5,000)
Fuel/Natural Gas	156,352	119,414	49,066	168,480	(12,128)	107.76%	(13,000)	0
Textbooks/Workbooks	140,217	81,307	17,632	98,939	41,278	70.56%	10,000	4,000
Library/Media Center	63,336	46,112	9,174	55,285	8,051	87.29%	2,000	2,000
Software	321,922	281,390	17,953	299,343	22,579	92.99%	0	0
Dues & Fees	50,446	37,034	1,790	38,825	11,621	76.96%	5,000	2,000
Replacement Equipment:								
Replacement Equip Admin	2,500	1,312	1,201	2,513	(13)	0.00%	0	0
Replacement Equip Maintenance	6,000	1,697	0	1,697	4,303	28.29%	2,000	2,000
Total	8,500	3,010	1,201	4,211	4,289	49.54%	2,000	2,000
Student Activities	794,519	322,864	297,809	620,673	173,846	78.12%	79,000	20,000
Total General Fund	32,043,750	21,166,569	10,036,368	31,202,937	840,813	97.38%	14,152	79,026
SPED								
	5,729,962						(16,006)	38,287
GEN ED								
	26,313,788						30,159	40,739
February Forecast Better/Worse Than Budget								
Budget	315,390	315,390	0					
Opening Balance	315,390	315,390	0					
Expenses	(982,910)	(852,762)	130,148					
Revenue	832,342	766,000	(66,342)					
Ending Balance	164,823	228,628	63,806					

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ending
March 31, 2021
For Selected Special Education Accounts

II. Expenditures	FY20-21 Budget	Expended	Encumbered	Expended & Encumbered	Balance	March Forecast After Grants	Change from Last Month Forecast
Legal Expense S1	27,500	4,274	5,952	10,226	17,274	0	0
Special Education Certified Staff	1,817,977	1,234,355	643,394	1,877,748	(59,772)	(68,272)	2,008
Teacher Assistants S2	1,158,928	742,001	326,669	1,068,671	90,257	88,500	9,265
Special Education Tutors S3	21,583	17,984	0	17,984	3,599	312	1,096
Evaluation, Therapy & Contr: S4	83,176	81,260	17,733	98,993	(15,817)	(37,835)	(3,700)
Sped Support (Speech, O.T., & S5	446,287	308,823	127,050	435,873	10,414	10,413	184
Special Ed Transportation S6	704,616	223,288	329,462	552,750	151,865	154,926	10,061
Out of District Tuition	1,469,896	906,533	746,787	1,653,319	(183,424)	(164,051)	19,372
Total Selected Special Education Accounts	5,729,962	3,518,518	2,197,047	5,715,564	14,398	(16,006)	38,287

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ending March 31, 2021

I. Revenue	FY 2020-2021 Budget	Currently Anticipated	Received To Date	Full Year Forecast		Changes from Last Month Forecast
				March		
Reg. Tuition from other Towns	600,769	617,823	300,385	17,054		0
SPED Tuition from other Towns	413,079	456,273	0	43,194		0
SDE Excess Cost Reimbursement	503,911	407,937	407,937	(95,974)		0
Rental Fees	14,745	0	0	(14,745)		0
Pay for Participation	54,000	24,312	24,312	(29,688)		1,345
Sub Total	1,586,504	1,506,345	732,634	(80,159)		1,345
Prior Year's Expenses Reimbursed to the Town through Grant Funds	0	134,296	0	134,296		134,296

TOWN OF GRANBY

MEMORANDUM

DATE: April 26, 2021

TO: Board of Finance

FROM: William F. Smith Jr., Town Manager 

REGARDING: BUSINESS – 3

Establishing the Mill Rate for FY2021-22 or Further Debate on Budget if Not Approved

In the event the budget is passed at the Town Referendum (April 26, 2021), the following resolution is provided for your consideration:

2021-22 PROPOSED BUDGET RESOLUTION FOR MILL RATE

WHEREAS The Town Referendum has adopted an Annual Budget for the 2021-2022 Fiscal Year on April 26, 2021, as proposed by the Board of Finance, and

WHEREAS This Budget includes appropriations from the General Fund, Dog Fund, Local Capital Improvement Program Fund, Capital Equipment/Improvement Fund, Town Aid Road Fund, Sewer Utility Fund, Recreation Events Fund, Education Quality and Diversity Fund, Solid Waste Fund, and Other Funds, and

WHEREAS This Budget includes an expenditure amount for the Board of Selectmen of \$15,529,704, an expenditure amount for the Board of Education of \$33,183,506, and a transfer from General Fund to OPEB Trust Fund of \$2,000,000 for a total Town Budget of \$50,713,210, and

WHEREAS Anticipated revenues excluding taxes levied and transfers for the 2021-2022 Fiscal Year amount to \$8,234,882,

NOW THEREFORE BE IT RESOLVED that the Board of Finance set a mill rate of 39.61 to raise an estimated \$39,514,514 in property taxes for the 2021-2022 Fiscal Year.

In the event the machine vote fails to adopt the budget, a Public Hearing for informational purposes will be held on Monday, May 3, 2021 at 7:00 p.m. in the Granby Memorial High School Auditorium. The Board may take action regarding revisions to the budget this evening or recess to a convenient time.

TOWN OF GRANBY

MEMORANDUM

DATE: April 26, 2021

TO: Board of Finance

FROM: William F. Smith Jr., Town Manager 

REGARDING: BUSINESS – 4

Consideration of Additional Parks and Recreation Fund Appropriation for 2021 Summer Programs

Background

I am requesting support of the purchase of additional supplies and equipment for summer 2021 program operations consistent with COVID guidelines set forth by the CT Department of Public Health and the CT Office of Early Childhood Education. These funds are intended to be reimbursed by the American Rescue Plan Act to the Parks and Recreation Fund.

On behalf of Recreation and Leisure Services, Director Kristine Vincent requests permission to appropriate \$45,900 from the Parks and Recreation Fund.

- Pop Up Tents: \$1,250
- Additional Camp Equipment & Supplies: \$1,500
- Cleaning Supplies: \$1,000
- Additional Port-o-Potty's & Cleanings: \$3,500
- Waterfront Buoys: \$250
- Larger Waterfront Raft: \$16,000
- Additional Picnic Tables: \$6,500
- Portable Room Dividers: \$2,500
- Mannequins: \$6,400
- Signage: \$500
- Additional Paddleboards, Lifejackets: \$4,000
- Additional Staff Hours for Cleaning Protocols: \$2,500

Next Step

As the COVID safety expenditures were not budgeted in the Fiscal Year 2020-21 Adopted Parks and Recreation Fund Budget, I am requesting an additional appropriation from the Parks and Recreation Fund Balance in the amount of \$45,900.00 to fund the 2021 summer programs

BOF
P&R ADDITIONAL APPROPRIATION
April 26, 2021
Page 2

expenditures according to COVID safety guidelines. There are sufficient funds in the Parks and Recreation Fund to cover this appropriation.

At its April 19, 2021 meeting, the Board of Selectmen commented favorably upon this request. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to the Board of Finance for your consideration.

PROPOSED MOTION: THE BOARD OF FINANCE AUTHORIZES AN ADDITIONAL APPROPRIATION OF \$45,900 FROM THE PARKS AND RECREATION FUND BALANCE TO FUND THE ADDITIONAL 2021 PARKS AND RECREATION SUMMER PROGRAMS COVID SAFETY RELATED EXPENDITURES.

WFS/kc

Enclosure: Appropriation #2021-010

cc: Kimi Cheng, Administration Finance Officer
Kristine Vincent, Director of Recreation and Leisure Services

